

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Second Quarter Meeting Minutes
May 4, 2015**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the second quarter meeting of the NCCA Board of Directors was held May 4, 2015, at Southeast Community College Continuing Education Center in Lincoln. President Perkins stated that the public meeting notice was published in the Lincoln Journal Star on April 24, 2015. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notice is attached to these minutes.

2. ATTENDANCE

Directors Present:

President Tom Perkins – Western Nebraska
Vice President Sandra Borden – Central
Secretary Steve Anderson – Northeast
Treasurer Robert Feit – Southeast
Merlyn Gramberg – Western Nebraska
Ernie Mehl – Mid-Plains
Kent Miller – Mid-Plains
Shirley Petsche – Northeast

Directors Absent:

Diane Keller – Central (arrived at 10:46 a.m.)
Edward Price – Southeast

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present: Dr. Greg Smith – Central, Ryan Purdy – Mid-Plains, Dr. Michael Chipps and John Davies – Northeast, Dr. Paul Illich – Southeast, and Dr. Todd Holcomb – Western Nebraska.

3. CALL TO ORDER AND QUORUM DETERMINATION

President Perkins called the meeting to order at 10:05 a.m. and asked for roll call and quorum determination. Present and responding were eight board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

President Perkins asked for any additions or changes to the agenda. There were none.

MOTION BY ROBERT FEIT AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the meeting agenda as presented.

President Perkins asked for any objections or discussion. There were none.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Feit, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Absent: Keller, Price

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

5. APPROVAL OF MINUTES

President Perkins asked for any corrections or changes to the January 23, 2015, meeting minutes. There were none.

MOTION BY MERLYN GRAMBERG AND SECOND BY ROBERT FEIT that the NCCA Board of Directors approve the January 23, 2015, meeting minutes as presented.

President Perkins asked for any discussion. There were none.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Feit, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Absent: Keller, Price

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

6. TEAM 2/BUDGET & PERSONNEL COMMITTEE

Feit reviewed the proposed 2016 budget with the Board and stated that Team 2 recommends preliminary approval be given at this time.

MOTION BY ROBERT FEIT AND SECOND BY ERNIE MEHL that the NCCA Board of Directors gives preliminary approval of the 2016 NCCA Budget as presented.

President Perkins asked for any discussion or comments. There were none.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Feit, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Absent: Keller, Price

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

Feit then reviewed the 2014 financial audit with the Board and stated that no new recommendations were stated in the management letter. President Perkins stated that he did ask the question as to why no outline of the segregation of duties statement had been included in the audit and that Baack had requested that information from the auditors but had not yet heard anything from them. As soon as that information is received, it will be forwarded to the entire Board.

MOTION BY ROBERT FEIT AND SECOND BY SANDRA BORDEN that the NCCA Board of Directors approve the 2014 NCCA Financial Audit.

President Perkins asked for any comment or discussion. There were none.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Feit, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Absent: Keller, Price

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

Feit stated that the Executive Director's evaluation will be distributed on July 1 by way of Survey Monkey. He also informed the Board that their evaluation will be distributed in September via Survey Monkey. After some discussion, it was decided to distribute the Board evaluation every year instead of every other year as had been previously discussed.

7. ANNUAL MEETING PROGRAM

President Perkins stated that he had brought to the Board at the previous meeting the suggestion of Chuck Underwood being the principal speaker at the upcoming annual meeting at a cost of \$10,000 plus expenses. Concern for the high cost of the speaker was voiced at the last meeting so President Perkins took it upon himself to ask for funds from Scottsbluff businesses to offset some of that cost. A local bank has pledged \$5,000 and the local newspaper has pledged free advertising and news stories. The presentation will be open to the Scottsbluff community free of charge.

MOTION BY KENT MILLER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors gives approval to contract with Chuck Underwood as the Keynote Speaker for the 2015 NCCA Annual Meeting.

President Perkins asked for any further comment or discussion. Feit asked if more contributions are a possibility. President Perkins stated that it could be a possibility.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Feit, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Absent: Keller, Price

RESULT: Motion carried eight (8) ayes, no nays, and two (2) nays.

8. BOARD OF DIRECTORS

President Perkins stated that Feit will no longer be able to sit on the Southeast Community College board and therefore the NCCA Board due to a change in residence. President Perkins then declared a vacancy on the NCCA Board from Southeast to take effect at the conclusion of the meeting. The Board then thanked Feit for his service to the NCCA Board and all community colleges.

President Perkins then read Bylaw Article III, Section 3 pertaining to honorary members.

MOTION BY KENT MILLER AND SECOND BY SANDRA BORDEN that the NCCA Board of Directors select Robert Feit as an Honorary Member.

President Perkins then appointed Feit to continue to as board designee for the NCCA office in regard to check signing and monthly financial review.

A roll call vote was taken.

Voting Aye: Anderson, Borden, Gramberg, Mehl, Miller, Perkins, Petsche

Voting Nay: None

Abstain: Feit

Absent: Keller, Price

RESULT: Motion carried seven (7) ayes, no nays, one (1) abstain, and two (2) absent.

9. ANNUAL AGENDA

Borden stated that presentations will be made by the area presidents pertaining to student success with two being given later in the meeting. She also stated that the Executive Committee would like for the Presidents to keep the Board informed on what they are doing to ensure student safety and security on campuses. Baack and President Perkins will also be reviewing the strategic plan in the near future.

Miller also stated that the committee is discussing how more information about what community colleges are doing could be brought before the Legislature in 2016 or 2017 by way of a conference or seminar.

10. 2015 LEGISLATIVE AGENDA

A spreadsheet outlining the 2015 legislative bills was distributed to the Board and reviewed by Baack.

11. STUDENT SUCCESS

Dr. Holcomb distributed and reviewed a handout outlining Western's Student Success Model which assigns each student a student success coach as well as a faculty advisor. Dr. Illich reviewed Southeast's Learn to Dream program, and the Foundation's new program which targets students, new or existing, with higher G.P.A.'s.

12. SAFETY AND SECURITY OF STUDENTS

Dr. Smith discussed all of higher education's concern of Title 9 and that Central has increased awareness of all staff and students regarding sexual violence as well as invested in increased security in campus residences. Dr. Chipps agreed with Dr. Smith in regards to increased security but added that Northeast is also focusing on structural improvements such as lighted pathways. Purdy stated that Mid-Plains will be installing security cameras on the exterior and hallways of their facilities.

13. COMMUNITY COLLEGE FUNDING

President Perkins stated that no action has been taken on President Obama's community college tuition proposal and that the CEO's are actively working on a new state aid funding formula at this time.

14. STRATEGIC PLAN REVIEW

President Perkins stated that he, Gramberg, and Baack reviewed the Strategic Plan as well as the Policy Manual. This will be forwarded to the Bylaw and Policy Committee for their review and action at the August 3 Board meeting.

15. CREDIT TRANSFERABILITY

President Perkins stated that issue will be on every agenda to make sure that all bases are covered in regards to credit issues.

16. NCCA MEMBERSHIP

President Perkins stated that the Executive Committee has had discussion regarding the possibility of Metro becoming a member again. Baack stated that he has spoken to Schmailzl regarding this matter and they agreed that if a resolution can be found regarding the funding formula, discussion would begin.

17. ACCT

President Perkins requested that Tracy Kruse from Northeast arrange a luncheon with Nebraska's federal delegates instead of arranging five separate meetings. Miller stated that it would need to take place on Thursday of the conference and advised everyone to inform their board members that they will need to be available until 2:00 p.m. on Thursday if they will be attending NLS. Feit asked what the cost of this luncheon would be. Dr. Chipps stated that he will have Kruse get a rough estimate. Dr. Smith also asked if Kruse could find out if it is possible for board members who will not be attending to participate remotely.

President Perkins stated that prior to NLS, he attended an ACCT seminar on equity and informed the Board that they will probably be hearing from ACCT in the next three to six months regarding equity issues.

18. COUNCIL OF CHIEF EXECUTIVE OFFICERS REPORT

Purdy stated that the CEO's are working with Schmailzl to develop a new state aid funding formula and that a study resolution will be introduced by the eightieth day of the Legislature outlining the work being done as well as the timeline.

19. EXECUTIVE DIRECTORS REPORT

Baack reminded the Board that it decided not to re-invest in the State Chamber's Veteran's events but that he does still get updates on the events which he forwards to the CEO's. Baack then stated that LB 605, which deals with prison reform, is on select file right now and portions of this bill do pertain to education. He is unsure at this time how much this could affect the community colleges.

20. TREASURER'S REPORT

Feit reviewed the report with the Board and asked for any questions or comments. There were none.

21. ACCT REPORT

Davies reminded the Board that the deadline for ACCT awards is June 16 and electronic submission is best. He then reminded the Board to have at least one area board member attend ACCT's Annual Leadership Congress in San Diego in October for voting purposes. He asked that area boards also consider honoring any retiring board member with a lifetime membership to ACCT.

Miller stated that he will be taking over the regional chair position from Feit. He then stated that ACCT holds a Governance Leadership Institute twice a year for primarily new board members but is open to anyone and encouraged areas to send new board members.

22. AREA BOARD REPORTS

No reports were given.

23. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS

Miller stated that the Executive Committee had asked for a presentation from Northeast and any other member college on the Rural Community Colleges Alliance.

There being no further business, the meeting adjourned at 12:16 p.m.

Dr. M. Thomas Perkins, President

Steve Anderson, Secretary